

## MINUTES

### CITY OF CLEARLAKE CITY COUNCIL & REDEVELOPMENT SUCCESSOR AGENCY REGULAR MEETING JANUARY 12, 2017

#### **CALL TO ORDER CLOSED SESSION:** 5:30 P.M.

|            |          |                                                                                                                     |
|------------|----------|---------------------------------------------------------------------------------------------------------------------|
| Roll Call. | Present: | Russell Perdock, Mayor<br>Bruno Sabatier, Vice Mayor<br>Nick Bennett, Councilmember<br>Joyce Overton, Councilmember |
|            | Absent:  | Phil Harris, Councilmember (arrived at 5:35 p.m.)                                                                   |
|            | Staff:   | Greg Folsom, City Manager<br>Ryan Jones, City Attorney<br>Chris Becnel, Director of Finance                         |

**(1) CONFERENCE WITH LABOR NEGOTIATORS:** Agency designated representatives: City Manager Greg Folsom; Employee organization: Clearlake Municipal Employees Association, Clearlake Police Officers Association, Clearlake Middle Management Association and Clearlake Management Employees

The Council took no reportable action in Closed Session, which adjourned at 5:58 p.m.

#### **CALL TO ORDER REGULAR CITY COUNCIL MEETING:** 6:01 P.M.

|            |          |                                                                                                                                                                                                  |
|------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Roll Call. | Present: | Russell Perdock, Mayor<br>Bruno Sabatier, Vice Mayor<br>Nick Bennett, Councilmember<br>Phil Harris, Councilmember<br>Joyce Overton, Councilmember                                                |
|            | Staff:   | Greg Folsom, City Manager<br>Ryan Jones, City Attorney<br>Tim Celli, Police Lieutenant<br>Melissa Swanson, City Clerk<br>Chris Becnel, Director of Finance<br>Doug Herren, Public Works Director |

## **AGENDA APPROVAL, ADDITIONS AND/OR DELETIONS**

City Manager Folsom pulled Item #4, Authorization to Adjust the Measure P Budget to Purchase Five Police Interceptor Vehicles from Chicago Motors, Inc., Resolution No. 2017-01 from the Consent Calendar for separate discussion and action.

**ACTION: It was moved by Councilmember Overton and seconded by Councilmember Bennett to adopt the agenda with the changes stated by staff. The motion passed with a unanimous voice vote.**

## **PRESENTATION**

The Presentation of a Plaque to Former Planning Commissioner Cheryl Hutchinson was postponed due to Ms. Hutchinson's absence.

## **PUBLIC COMMENT**

Rose Anderson spoke regarding the homelessness issue in the City. She further stated the Police Department threatens the homeless with jail and gives them tickets. She was referred to staff.

## **Consent Items**

## **Recommended Action**

- |    |                                                                                                                                             |                                                            |
|----|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|
| 2. | Warrant Registers                                                                                                                           | Receive and file                                           |
| 3. | Minutes of the October 10, October 13, October 27, November 10, November 16, and December 8, 2016 Council Meetings                          | Receive and file                                           |
| 4. | Authorization to Adjust the Measure P Budget to Purchase Five Police Interceptor Vehicles from Chicago Motors, Inc.; Resolution No. 2017-01 | Adopt resolution<br><b>(Pulled by City Manager Folsom)</b> |
| 5. | Approval of the Fair Political Practices Form 806 Reporting Public Official Appointments                                                    | Adopt Form 806 as presented                                |
| 6. | Minutes of the November 9, 2016 Lake County Vector Control District Board Meeting                                                           | Receive and file                                           |
| 7. | Consideration of Amendment #1 to Lease Agreement with Chamber of Commerce for Use of Office Space at Community Center                       | By motion, adopt lease agreement amendment #1              |
| 8. | Annual Calendar of Meetings                                                                                                                 | Approve calendar as presented                              |

**Item #4 was pulled by City Manager Folsom for separate discussion and action due to corrections.**

**ACTION: It was moved by Councilmember Overton and seconded by Vice Mayor Sabatier to approve the remaining items on the Consent Calendar as presented. The motion passed with a unanimous voice vote.**

4. Authorization to Adjust the Measure P Budget to Purchase Five Police Interceptor Vehicles from Chicago Motors, Inc.; Resolution No. 2017-01

City Manager Folsom gave the staff report. He corrected the staff report to request additional funds due to a price change in the available vehicles.

**ACTION: It was moved by Vice Mayor Sabatier and seconded by Councilmember Overton to adopt Resolution No. 2017-01, A Resolution of the City of Clearlake Authorizing the Police Department to Purchase Five (5) Police Department Vehicles, and read it by title only. The motion passed with a unanimous roll call vote.**

## **BUSINESS**

9. Council Member Orientation and Review of Council Norms and Procedures

City Clerk Swanson made a presentation to the Council. Council took no action on this item.

10. Update of Authorization for Check Signing, Other Financial Transactions and Appointment of Finance Director as City Treasurer, Resolution No. 2017-04

Finance Director Becnel gave the staff report.

**ACTION: It was moved by Vice Mayor Sabatier and seconded by Councilmember Harris to adopt Resolution No. 2017-04, A Resolution of the City Council of the City of Clearlake Appointing the Finance Director as City Treasurer, Authorizing Signing and Endorsing Checks, Electronic Fund Transfers, Deposits To and Withdrawals From Operating and Investment Accounts and Authorizing the Certification of the Names and Signatures of the Authorized Persons to the Financial Institution(s), and read it by title only. The motion passed with a unanimous voice vote.**

11. Review and Approval of Two Contracts and Two Resolutions to Implement Voter Approved Measure V – Transaction and Use Tax

Finance Director Becnel gave the staff report.

**ACTION: It was moved by Councilmember Overton and seconded by Vice Mayor Sabatier to approve the Agreement for Preparation to Administer and Operate District's Transaction and Use Tax Ordinance (Preparatory Agreement). The motion passed with a unanimous roll call vote.**

**ACTION: It was moved by Vice Mayor Sabatier and seconded by Councilmember Harris to approve the Agreement for State Administration of District Transaction and Use Taxes (Administrative Agreement). The motion passed with unanimous roll call vote.**

**ACTION: It was moved by Councilmember Bennett and seconded by Councilmember Overton to adopt Resolution No. 2017-02, A Resolution of the City Council of the City of Clearlake Authorizing City Manager to Execute Agreements with the State Board of Equalization of**

**Implementation of a Local Transactions and Use Tax, and read it by title only. The motion passed with a unanimous roll call vote.**

**ACTION: It was moved by Councilmember Bennett and seconded by Councilmember Overton to adopt Resolution No. 2017-03, A Resolution of the City Council of the City of Clearlake Authorizing the Examination of Transactions (Sales) and Use Tax Records, and read it by title only. The motion passed with a unanimous roll call vote.**

#### **CITY MANAGER AND COUNCILMEMBER REPORTS**

**12. Mayor's Appointments for 2017**

Mayor Perdock made his appointments for 2017.

**ACTION: It was moved by Councilmember Overton and seconded by Vice Mayor Sabatier to confirm the Mayor's appointments for 2017. The motion passed with a unanimous voice vote.**

**13. Consideration of Appointing Councilmembers as Representatives to the League of California Cities Redwood Empire Division, Resolution No. 2017-05**

**ACTION: It was moved by Vice Mayor Sabatier and seconded by Councilmember Bennett to adopt Resolution No. 2017-05, A Resolution of the City Council of the City of Clearlake Appointing Representatives to Represent and Vote on Behalf of the City at the League of California Cities, Redwood Empire Division Business Meetings and Represent the City and Vote at Division Legislative Committee Meetings, appointing Mayor Perdock as the Primary Representative and Councilmember Overton as the Alternate. The motion passed with a unanimous voice vote.**

**ACTION: Mayor Perdock asked for and received consensus to prepare an Open Letter to the Citizens of Clearlake thanking them for passing Measure V, and to publish it on behalf of the Council.**

#### **FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

There being no further business of the Council, the meeting was adjourned at 7:32 p.m.

Melissa Swanson, City Clerk